



COMANCHE MIDDLE SCHOOL ELECTIVES TEAM HANDBOOK

Welcome parents and students to the 2016-2017 school year. The elective classes that are offered here at Comanche are Choir, General Music, Band, Orchestra, Art, Speech, Drama, Theater, Problem Solving, Creative Writing, English 3D, Kansas Math Assistance (KMA), Kansas Reading Assistance (KRA), Health, Tech-Ed, Library, Enrichment, and Life Skills. We are very excited to have your children in our classrooms this year. In addition to your child's core classes, they will come to us for their elective classes.

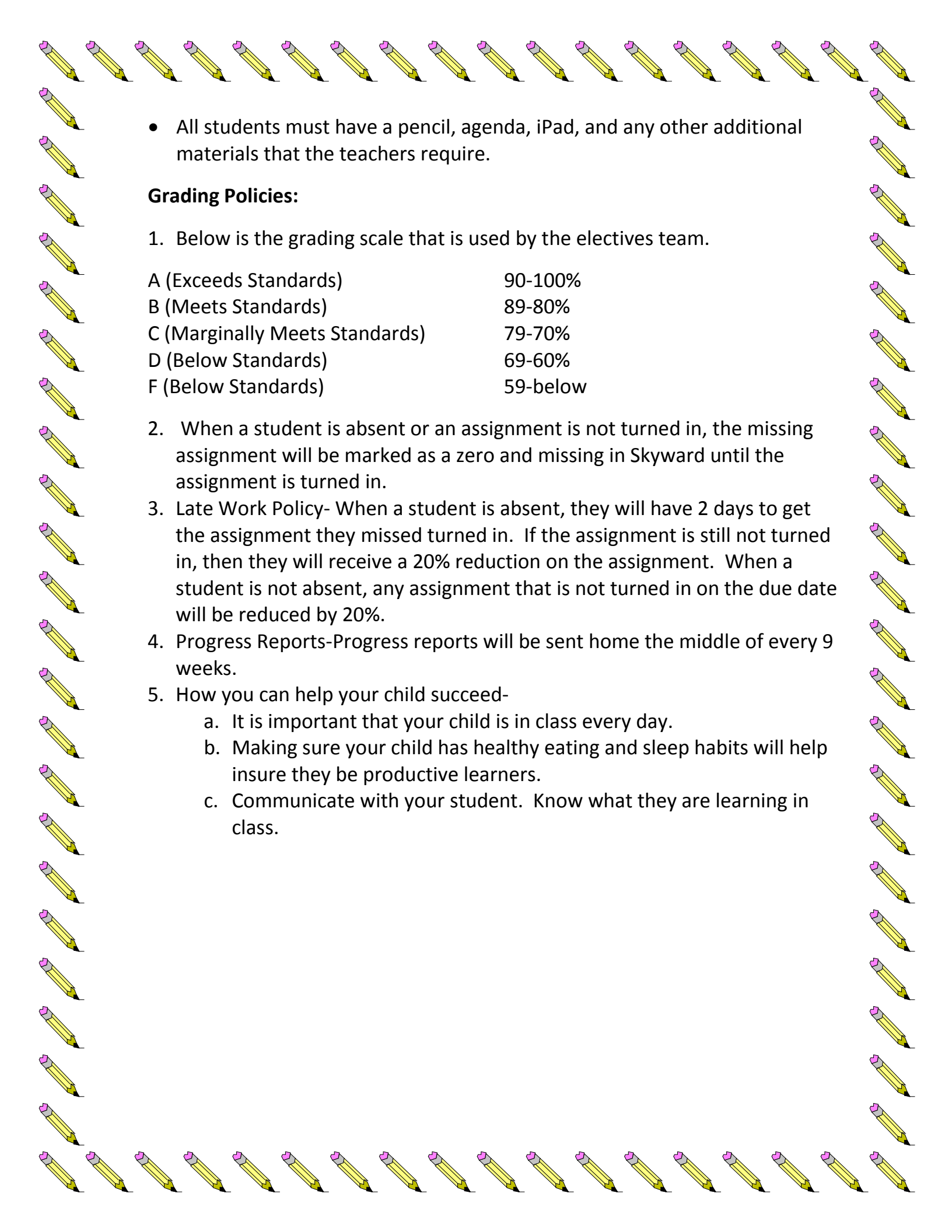
In this handbook you will find the team motto, procedures, and policies.

Motto:

- The elective team's motto is a quote from Albert Einstein, "Imagination is more important than knowledge. Knowledge is limited. Imagination encircles the world." It is our goal to help your student become a well rounded individual, prepared to contribute to the community.

Team Policies:

- Class Expectations
 - Respect yourself, others, and school property
 - Do your best
 - Do what is right
- Paper Headings-
 - In the upper right hand corner of the paper students will need to have- Name (First and Last), Date, Class Period
- Tardy Policies-
 - First tardy - verbal warning
 - Second tardy - 15 minute after school detention
 - Third tardy - 30 minute after school detention
 - Fourth tardy - office referral.
- Their agenda must be signed by an instructor to be used as their hall pass. If there is no agenda, there will be no pass.

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- All students must have a pencil, agenda, iPad, and any other additional materials that the teachers require.

Grading Policies:

1. Below is the grading scale that is used by the electives team.

A (Exceeds Standards)	90-100%
B (Meets Standards)	89-80%
C (Marginally Meets Standards)	79-70%
D (Below Standards)	69-60%
F (Below Standards)	59-below

2. When a student is absent or an assignment is not turned in, the missing assignment will be marked as a zero and missing in Skyward until the assignment is turned in.
3. Late Work Policy- When a student is absent, they will have 2 days to get the assignment they missed turned in. If the assignment is still not turned in, then they will receive a 20% reduction on the assignment. When a student is not absent, any assignment that is not turned in on the due date will be reduced by 20%.
4. Progress Reports-Progress reports will be sent home the middle of every 9 weeks.
5. How you can help your child succeed-
 - a. It is important that your child is in class every day.
 - b. Making sure your child has healthy eating and sleep habits will help insure they be productive learners.
 - c. Communicate with your student. Know what they are learning in class.

Elective Teachers

Teacher Name	Class	Email Address	Availability
Matthew Baker	Band/ General Music	baker.matthew@usd443.org	8:43-10:16 3:00-3:30
Kelli Oldfather	Life Skills	oldfather.kelli@usd443.org	8:43-10:16 3:00-3:30
John Alfrey	Speech/Drama	alfrey.john@usd443.org	8:43-10:16 3:00-3:30
Judy Kobler	Art	kobler.judy@usd443.org	8:43-10:16 3:00-3:30
Jane Lindamood	Orchestra	lindamood.jane@usd443.org	2:02-2:46 3:00-3:30
Erik Stone	Band	stone.erik@usd443.org	2:02-2:46 3:00-3:30
Rachel Trombley	Choir/ General Music	trombley.rachel@usd443.org	8:43-10:16 3:00-3:30
Kathy Barnett	KMA	barnett.kathy@usd443.org	8:43-10:16 3:00-3:30
Janet Keeten	KRA	keeten.janet@usd443.org	8:43-10:16 3:00-3:30
John Engelcke	Problem Solving	engelcke.john@usd443.org	8:43-10:16 3:00-3:30
Susan Finley	Enrichment	finley.susan@usd443.org	8:43-10:16 3:00-3:30
Mario Martinez	Health	martinez.mario@usd443.org	8:43-10:16 3:00-3:30
Fredric Smith	Tech Ed.	smith.fredric@usd443.org	8:43-10:16 3:00-3:30
Marsha Taylor	Creative Writing English 3D	taylor.marsha@usd443.org	8:43-10:16 3:00-3:30
Carrie Ambler	Librarian	ambler.carrie@usd443.org	8:43-10:16 3:00-3:30

All teachers can be reached at (620) 371-1100.